



Torrance County

BOARD OF COUNTY COMMISSIONERS (BCC)

Ryan Schwebach, Chair, District 2

Kevin McCall, Vice Chair, District 1

Linda Jaramillo, Member, District 3

J. Jordan Barela, County Manager

The meeting will be available via Zoom and the link may be found on the County's website

www.torrancecountynm.org/calendar.

Click on the event to access Zoom Meeting information.

ADMINISTRATIVE MEETING

AGENDA

WEDNESDAY, July 23, 2025, @ 9:00 AM

205 S. Ninth Street, Estancia, NM 87016

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE AND INVOCATION**
- 3. CHANGES TO THE AGENDA**
- 4. PROCLAMATIONS – *None***
- 5. AWARDS AND RECOGNITIONS - *None***
- 6. BOARD AND COMMITTEE APPOINTMENTS**
 - a. PLANNING & ZONING:** Review and Potential Reappointment of Danielle Johnson to the Torrance County Planning and Zoning Board for a Second Term.
 - b. PLANNING & ZONING:** Review and Potential Reappointment of Jess Segura to the Torrance County Planning and Zoning Board for a First Term.

7. PUBLIC COMMENT (Comment limited to TWO Minutes)**8. DEPARTMENT UPDATES AND COMMUNICATIONS**

- a. **EMERGENCY MANAGEMENT:** National Night Out Event

9. APPROVAL OF MINUTES

- a. **COMMISSION:** Request Approval of June 19, 2025, Special Meeting Minutes of the Board of County Commissioners.
- b. **COMMISSION:** Request Approval of the June 25, 2025, Special Meeting of the Board of County Commissioners.
- c. **COMMISSION:** Request Approval of the July 09, 2025, Regular Meeting of the Board of County Commissioners.

10. CONSENT AGENDA

- a. **FINANCE:** Request Approval of Payables with a Date Range 07/03/2025 to 07/16/2025.

11. ADOPTION OF ORDINANCE / AMENDMENT TO COUNTY CODE – *None***12. PUBLIC HEARING**

- a. **FINANCE:** Public Hearing for the Fiscal Year 2026 Final Budget.

13. ADOPTION OF RESOLUTION

- a. **FINANCE:** Request Approval of Resolution No. 2025 - ____, A Resolution Authorizing a Year-End Budget Adjustment for the FY25 Budget.

14. APPROVALS/ACTION ITEM

- a. **COMMISSION:** Discussion and Potential Contribution to the City of Moriarty to Provide Financial or Other Support to the US Veterans Memorial Wall.
- b. **ANIMAL SERVICES:** Request Approval of a Veterinary Services Agreement Between Torrance County and Western Trails Veterinary Hospital.
- c. **ANIMAL SERVICES:** Request Approval of a Professional Services Agreement Between Torrance County and Krystle Hutsel, DVM for Veterinary Services for the Torrance County Animal Shelter.
- d. **ANIMAL SERVICES:** Request Approval of a Professional Services Agreement Between Torrance County and Kathleen West, RPh for Pharmaceutical Services for the Torrance County Animal Shelter.

- e. **MANAGER:** Request Approval of a Memorandum of Understanding Between Torrance County and the Torrance County Fair Heritage Association for the Execution of the 2025 Torrance County Fair Junior Livestock Sale.
- f. **MANAGER:** Request Approval of the Task Order 2 Proposal Provided by Bohannon Huston for the McIntosh Water Rights Evaluation Increasing Total Compensation by \$26,285.00 to Complete the Project.
- g. **DISPATCH:** Request Approval of a Grant Agreement Between Torrance County and the New Mexico Department of Finance and Administration Local Government Division in the Amount of \$431,110 for the FY26 Enhanced 911 Act Grant Program.
- h. **FIRE:** Request Authorization to Re-Appropriate \$8,636.50 in County Infrastructure Funding Originally Appropriated for the Purchase Ambulances for the Torrance County Fire Department, to Advanced Communications for an Emergency Response Lighting Package.
- i. **GRANTS:** Request Approval of an Intergovernmental Agreement Between Torrance County and the State of New Mexico Public Education Department (IGA#26-924-001-20) to Provide Up to \$64,000.00 for the 2025 Summer Enrichment Internship Program.

15. DISCUSSION/PRESENTATION

- a. **GRANTS:** Presentation on the 2025 Summer Enrichment Intern Program
- b. **FIRE:** Discussion on the Consolidation of the Torrance County Fire Districts
- c. **COMMISSION:** Discussion of Tajique Property for the Estancia Valley Solid Waste Authority Transfer Station
- d. **TREASURER:** Fiscal Year 2025 Closeout
- e. **MANAGER REPORT**
- f. **COMMISSIONERS' REPORTS:**
 - 1) Commissioner McCall, District 1
 - 2) Commissioner Schwebach, District 2
 - 3) Commissioner Jaramillo, District 3

16. EXECUTIVE SESSION: - None

17. Announcement of the next Board of County Commissioner's Meeting:

August 13, 2025

18. SIGNING OF OFFICIAL DOCUMENTS

19. ADJOURNMENT

*If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter or any other form of auxiliary aid or service to attend or participate in the hearing(s) or meeting(s), please contact the Manager's Office at 505-544-4700 at least one week prior to the meeting or as soon as

possible. Public documents, including agenda and minutes, can be provided in various accessible formats. Please contact the Manager's Office at the number listed above if a summary or other type of accessible format is needed.